

Purpose of Meeting:	City of Roseville Multi-Hazard Mitigation Plan Steering Committee Meeting #1
Locations of Meeting:	In-person: Civic Center 311 Vernon St., Roseville, CA Meeting Rooms 1 & 2 Virtual: Teams
Date of Meeting:	10.10.2022

Steering Committee Members and Alternates:

- Michael Algots**, Manager - Hazardous Materials, Union Pacific Railroad
- Erik Angle**, Emergency Preparedness Program Coordinator, Sutter Roseville Medical Center
- Joe Anderson**, Associate Engineer, City of Roseville
- Dave Atkinson**, Assistant Director, Placer County Office of Emergency Services
- Jeff Beigh**, Emergency Manager/Police Lieutenant, City of Roseville
 - Jason Rizzi (Alternate)**, Division Chief/Fire Marshal, City of Roseville
- George Booth**, Floodplain Manager, Sacramento County
- Ryan DeVore**, Assistant City Manager, City of Roseville
- Daniel Harrison**, Marketing & Communications Analyst, City of Roseville
- Gina McColl**, Economic Development Analyst/Associate Planner, City of Roseville
- Kevin McGoldrick**, Support Services Administrator, Kaiser Permanente
- Steve Parker**, Vice President, Roseville Coalition of Neighborhood Associations (RCONA)
- Kinnie Shallow**, Associate Planner, City of Roseville

Coordinating Stakeholders:

- Kevin Kiger**, Electric Safety Coordinator, City of Roseville Electric Department
- Stephen Peterson**, Water Treatment Plant Chief Operator, City of Roseville Environmental Utilities Department
- Mike Simi**, Water Distribution Superintendent, City of Roseville Environmental Utilities Department

Other Attendees:

Brain Walker, Floodplain Manager, Senior Engineer, City of Roseville	Rob Flaner, Program Manager, Tetra Tech
Anna Quan, Development Services-Planning, City of Roseville	Bart Spencer, Lead Project Planner, Tetra Tech
	Megan Brotherton, Planner, Tetra Tech

Meeting Summary: Introduce Steering Committee to the HMP update process, discuss project coordination, roles and responsibilities, hazards of concern/hazards of interest, public outreach and engagement.

Item No.	Description	Action/Decision item(s):
1	Welcome & Introductions 1:04 pm <ul style="list-style-type: none"> • Roseville – Brian Walker <ul style="list-style-type: none"> ○ Six-month process to update the plan • Tetra Tech – Rob Flaner <ul style="list-style-type: none"> ○ Fourth plan Tetra Tech has done for the city • Steering Committee members 	None
2	Project Overview (Bart Spencer & Rob Flaner) <ul style="list-style-type: none"> • What is hazard mitigation 	None



	<ul style="list-style-type: none"> ○ Mitigation is part of the emergency management wheel. ○ Natural hazards are analyzed in the plan so projects can be developed to open up grant funding opportunities. ● Updated FEMA guidance <ul style="list-style-type: none"> ○ This plan will include the new guidance. Tetra Tech already includes many of these requirements for: <ul style="list-style-type: none"> ▪ Climate Change ▪ Social Vulnerability (defined by the local plan) ● Plan update <ul style="list-style-type: none"> ○ Hazus will be used to analyze hazards to reflect changes in the potential impact of each hazard and development in the city. ○ Critical Facilities/Lifelines will be analyzed in seven categories ○ All SC requests are in line with FEMA guidance ○ Political will and local requirements will also be a factor ○ SC meetings will be open to the public in compliance with Community Rating System (CRS) requirements ○ Link to current Roseville MHMP 	
<p>3</p>	<p>Project Coordination (Bart)</p> <ul style="list-style-type: none"> ● Core Planning Team <ul style="list-style-type: none"> ○ A Core Planning Team (CPT) drives the plan update. This includes looking at hazard modeling and engaging in ongoing public outreach. The CPT meets biweekly and is made up of representatives from the City of Roseville ● Steering Committee <ul style="list-style-type: none"> ○ Organization and purpose <ul style="list-style-type: none"> ▪ The Steering Committee (SC) is an advisory board made up of representatives from government and non-government organizations (NGOs) in the planning area. ▪ Members are split equally among government and NGO members. ○ Selection of a chair and vice chair ○ Quorum <ul style="list-style-type: none"> ▪ Minimum attendance is needed to make decisions ▪ Alternate members can represent the primary SC member ▪ Quorum does not need to be a 50/50 split between government (city) and NGOs. ▪ Recommend 50% +1 ○ Meetings and meeting times (open meetings for CRS compliance) <ul style="list-style-type: none"> ▪ Meetings will be held monthly, as needed, over the next six months. Scheduled for two hours, but the duration may be less. ▪ Daytime meetings are preferred at the currently scheduled time ○ Ground rules (need acceptance at the November meeting) 	<p>Decisions: Steering Committee Chair—George Booth Steering Committee Vice-Chair—Joe Anderson Quorum is 7 Meeting times: Second Monday of each month (as needed), 1 – 3 pm. <i>Consensus achieved</i></p> <p>Action Items:</p> <ul style="list-style-type: none"> ● Tetra Tech <ul style="list-style-type: none"> ○ Send draft Ground Rules and draft Guiding Principle, Goals, and Objectives after CPT review



	<ul style="list-style-type: none"> ▪ Strive for consensus. If consensus cannot be achieved, the decision will go to a vote. ▪ Any dissenting opinion will be recorded in the summary ▪ Michael Algots: Suggest using a file-sharing site for SC meeting materials ▪ Public comment protocol needs to be set. City council meetings allow 3 minutes. A sign-in sheet will be required for members of the public who wish to comment. The meeting summary needs to record the name and comments of members of the public. Online attendees from the public will need to announce themselves if they wish to comment. Names can be added to the chat. ▪ Consider setting up a Teams QR code for everyone to sign online. ▪ IT may need to allow clearance for SC members to access the Team ○ Mission Statement/Guiding Principle, Goals, and Objectives (need review and decision at November meeting) <ul style="list-style-type: none"> ▪ May have more than one guiding principle ▪ Goals should include social vulnerability and climate change considerations for alignment with new FEMA guidance ▪ Mitigation actions will be tied to objectives ▪ Objectives are for mitigation, not response activities 	
4	<p>Hazards Assessment & Risk Assessment (Bart & Rob)</p> <ul style="list-style-type: none"> • Critical facilities/lifelines definition (need acceptance at November meeting) <ul style="list-style-type: none"> ○ Some critical facilities may not align with a lifeline (e.g., libraries) ○ We have latitude to include additional structures ○ A key element of risk analysis includes how long the community would be without the lifeline if impacted by a natural hazard ○ The city’s primary EOC is a library outside of the floodplain • Previous Natural Hazards (risk-based hazards): <ul style="list-style-type: none"> ○ Earthquake ○ Wildfire ○ Mass movement/landslide ○ Flood ○ Drought (qualitative assessment) ○ Climate change ○ Severe weather (qualitative assessment) ○ Dam Failure • Hazards of Interest (consequence-based hazard): <ul style="list-style-type: none"> ○ Health hazards 	<p>Action Items:</p> <ul style="list-style-type: none"> • Tetra Tech <ul style="list-style-type: none"> ○ Send Lifelines definition to the SC after CPT review ○ Send the list of recommended hazards to the SC after CPT review ○ Send the list of State hazards for context • Roseville SC <ul style="list-style-type: none"> ○ Planning Department to check on General Plan requirements for Electromagnetic Pulse (EMP) events



	<ul style="list-style-type: none"> ○ Human-caused hazards <ul style="list-style-type: none"> ▪ A discussion of impacts from evacuations may need to be included in the plan, but a detailed evacuation plan is not part of the HMP. An action can be written to develop an evacuation plan. ▪ Resilience hubs can also be included in a discussion (e.g., Babcock Ranch, Florida) ▪ CPT will consider additional hazards ▪ The Planning Department will check on Electric Magnetic Pulse (EMP) events ▪ Corridor redevelopment plans are in progress and may be referenced for plan integration ▪ Union Pacific commodity flows from prior 12-month traffic can be requested by the city. The rail yard is one of the largest west of the Mississippi. Mitigation for hazardous materials events should be considered. 	
5	<p>Outreach and Engagement (Megan Brotherton)</p> <ul style="list-style-type: none"> ● Requirements <ul style="list-style-type: none"> ○ The public must be allowed to participate in the planning process ● Public Awareness Survey <ul style="list-style-type: none"> ○ CPT will continue to review the public awareness survey for SC approval ● StoryMap <ul style="list-style-type: none"> ○ A GIS-based website will be developed to engage the public with interactive maps of hazard areas in the city ● SC should promote the hazard awareness survey and any other outreach efforts through Social Media, NextDoor, CERT, and other virtual and in-person methods 	<p>Action Items:</p> <ul style="list-style-type: none"> ● Tetra Tech <ul style="list-style-type: none"> ○ Share links to Ventura, Long Beach, and Oakland StoryMaps as examples
6	<p>Requests from Committee Members</p> <ul style="list-style-type: none"> ● What level of detail is needed for the infrastructure analysis? <ul style="list-style-type: none"> ○ Substations, powerlines, wells, pipelines (point location and attributes for each type) ○ Critical facility/lifeline detail is not publicly-facing. An aggregate will be presented. ○ No PG&E power or tie-ins are used in Roseville. The city may not need to include a discussion about PSPS events. 	None
7	<p>Public comments</p> <p>None</p>	
8	Adjourned at 2:54 pm by George.	